

ST SWITHUN'S JUNIOR SCHOOL INCLUDING EARLY YEARS
FOUNDATION STAGE

POLICY TO PROMOTE GOOD BEHAVIOUR AND SET OUT
SANCTIONS

Aims and objectives

Throughout the school we believe in the positive reinforcement of good behaviour. We reward and praise the behaviour that we want. Our children are very well behaved, polite and considerate. We are proud of them. Children thrive in an environment of mutual respect between adults and children, we strive to provide such an environment.

We aim to:

- Create a caring atmosphere in which teaching and learning can take place in a safe environment.
- Promote responsible behaviour and encourage self-discipline and self-respect, together with respect for other people and for property.
- Encourage good behaviour by emphasising the positive.
- Make clear to children the distinction between minor and more serious misbehaviour.
- Treat problems as they occur in a caring and sympathetic manner.

It should be borne in mind that standards of behaviour which we find unacceptable may be unexceptional in a pupil's home; this does not mean that we have to accept them in school.

Code of Conduct

- All members of the school community are asked to respect each other.
- All children are expected to respect their teachers, other adults and fellow pupils.
- All children are expected to respect their own and other people's property and to take care of books and equipment.
- Children are expected to be well-behaved, courteous and attentive. Decent table manners are taught.
- Children should walk, not run, when moving around the school.

- Children are encouraged to report any grievances against another child to a teacher, who will help to deal with the matter.
- Physical violence is not acceptable, neither is retaliation.
- Foul, abusive or racist language must not be used.
- Children are expected to be punctual and homework should be handed in on time.
- Children must not bring sharp, dangerous or valuable items in to school. Mobile phones are not allowed to be brought to school unless in exceptional circumstances, when permission has been obtained from the Form Teacher and the Headmistress.
- Children should wear the correct school uniform. Jewellery should not be worn, although small, stud earrings are allowed. Hair attire should be simple and in the correct school colour.

Positive reinforcement:

In the Early Years Foundation Stage

Rewards for children will include verbal praise, stickers, reward charts and positive reinforcement of good behaviour.

The named person for behaviour management in the Nursery is Mrs Judith Heinrich. The named person for behaviour management in Reception is Miss Kathryn Jones.

In the Pre-Pep and Prep Department

Each child should be valued as an individual and their talents, interests and developing personalities recognised, acknowledged and appreciated. Wherever possible, the positive aspects of any child should be emphasised, and any criticism should be constructive, and designed to enhance a child's feeling of self-worth.

Achievement in all areas, in and out of school, is recognised and applauded in the weekly Celebrations Assembly and in the End of Year Prizegiving.

Commendation is also given via Merit Certificates and badges which are awarded every two weeks during the Celebrations Assembly.

House points are awarded for good behaviour and work, each half term the winning House chooses a pudding for the school to enjoy!

In the Junior School as a whole

The children are encouraged to follow the 'St. Swithun's Junior School's Golden Rules', reward for good behaviour is 'Golden Time' which is a period of 'special' activities provided at each teacher's discretion.

Procedures

All staff share the responsibility for the care of pupils. 'Children' staff meetings, held each term, ensure any issues are shared and discussed, so that teachers have an overall picture of each child. Serious breaches of discipline should be reported to the Form Teacher as soon as possible, in order that appropriate strategies can be worked out together.

If a child is misbehaving, the teacher should speak to the child concerned. The initial approach should not be punitive – there is often a valid reason for bad/disruptive behaviour.

Guiding principles are –

- Detect problems at an early stage.
- If necessary, make sure all staff teaching the child concerned, are informed.
- Implement appropriate action. (Refer to Sanctions)
- Review progress of child.
- Change strategy if appropriate.
- Involve parents if necessary. Any contact with parents regarding a serious disciplinary matter, should be referred to the Headmistress first.

Sanctions

Corporal Punishment is prohibited

In accordance with section 131 of the School Standards and Framework Act 1998, it is the policy of St Swithun's Junior School not to use corporal punishment.

Sanctions are applied when believed to be appropriate. All staff must seek to ensure that punishments are proportionate to the offence, and should enable children to make reparation where possible. As far as possible the punishment should be constructive.

- Non-verbal disapproving gestures – frowns, raised eyebrows, etc.
- Comments and conversations explaining that behaviour is unacceptable and why.
- Letters – on occasions children may be asked to write a letter to a member of staff, or another child, apologising for his/her behaviour. This could be done in school time or at home, if the parents are aware of the matter.
- Staying in to complete/re-do a piece of work. This may happen occasionally; staff must stay with child and not leave them alone in the classroom.
- Any threats used to discourage bad behaviour should be reasonable and manageable. You may have to carry them out!

Physical restraint must only be used -

- In exceptional circumstances
- To prevent injury to the pupil or to anyone else
- When all other means of restraining the pupil have been exhausted

- When the situation is so dangerous that immediate physical intervention is necessary

Only the minimum amount of force required to prevent personal injury must be used.

Updated annually

(UPDATED JANUARY 2010 PSG)